



**Friends
of the Museums**
Singapore

**Friends of the Museums (Singapore)
Minutes of the
Annual General Meeting**

Wednesday, 7 December 2011
Ixora Room, The Peranakan Museum
39 Armenian Street, Singapore 179941

The Friends of the Museums (Singapore)—FOM—President Carmen Frings called the Annual General Meeting (AGM) to order at 10:00am so that voting for the 2012 Council Members could begin.

At the conclusion of voting the President welcomed all present to the FOM Annual General Meeting. The President stated that the meeting was open to FOM members only.

The meeting proceeded to Item 1 on the Agenda, the President's Report, which was included in the absentee ballot mailing prior to the AGM. The President highlighted some of the most significant achievements by FOM of the past year.

- FOM had many opportunities to deepen its commitment to support the museum community in Singapore this year. The English speaking docent community increased by 118, while the Japanese speakers added 35 new docents. Docents across the spectrum had opportunities to guide a diverse range of exhibitions. The next round of the FOM-NHB Heritage Grant was awarded to fund museum staff members to learn and observe in overseas secondments.
- Service to our members is the second pillar of our mission and this year continued to provide numerous opportunities for FOM members and the wider community to learn about Singapore, including a new Asian Film Study Group.
- Communications to our members and the general public continued to be strong with *PASSAGE*, FOM Flash, FOM website, FOM brochures and ads to entice new members. A private Facebook site was added this year.
- FOM's many successes and achievements came about entirely through the efforts of 450+ volunteers from the organization who use their time and energy. Over 450 people volunteer their time and energy out of a passion to share their knowledge and a desire to serve their community.
- The President recalled the FOM mission to "Make FOM indispensable to the museums we serve and the members who join us."

Next the President introduced the FOM Honorary Treasurer, Ronald Stride, to present the Treasurer's Report and the audited accounts.

The Treasurer noted that FOM(S) had a very good financial year, with the fiscal year running from October 2010 to September 2011:

- Membership of over 1850 and membership fee revenue at \$70k, both all time highs
- Surplus exceeded \$58k
- Cash reserves in fixed deposits at \$264k
- Most programmes performed better than budget and last fiscal year
- Healthy cash flow with \$127k+ in bank balances

- Contribution of \$10k to the FOM-NHB Grant

The credit card payment system has been doing well in its first full fiscal year of use, with the use of Visa and MasterCard for payments having grown substantially, and FOM has continued to absorb the charges associated with credit card payments. Other payment systems will be looked at in the future.

The Treasurer noted that, most importantly, FOM received a clean Audit Report from Plan Assure PAC, even with the increasing size and complexity of FOM's activities. The Audit Report will be uploaded on FOM website for those who are interested in more details.

Upon concluding her report, the Treasurer asked if there were any questions, and there was one from Alphonse Falcone who wanted to know what the percentage credit card payments were. The Treasurer noted that most FOM financial transactions were small in size (e.g., membership activity fees), so the volume of credit card usage was quite small. Only in the areas of membership fees and docent training fees do credit card payments play a larger role.

The meeting proceeded to the formal presentation and vote on the resolutions. Members were informed that 316 valid absentee ballots had been received and would be added to the show of voting cards to determine the final count and the result would be announced at the end of the meeting. The floor was opened for questions concerning the voting process. No questions were received.

1. Alphonse Falcone moved that the minutes for the 7th AGM held on 8th December 2010 be approved. Anne Perng seconded the motion.

The President opened the floor for any questions regarding the resolution. There were no questions. The membership was asked to vote to approve the resolution and counts were taken.

2. Rita Lee moved the adoption of the resolution to approve the Audited Accounts for the financial year ended 30 September 2011. Josephine Barry seconded the motion.

The President opened the floor for any questions regarding the resolution. There were no questions. The membership was asked to vote to approve the resolution and counts were taken.

3. Dina Charpentier moved the adoption of the resolution to approve the appointment of PlanAssure PAC as auditors for the year ending 30 September 2012. Josephine Barry seconded the resolution.

The President opened the floor for any questions regarding the resolution. There were no questions. The membership was asked to vote to approve the resolution and counts were taken.

While the floor votes were being tallied, the President proceeded with the awarding of the Salome de Decker Volunteer Award, which recognises the volunteer who has made a significant contribution to FOM in a quiet way. The President gave a brief history of the establishment of the award, in honour of Salome de Decker, and of the Singaporean artist responsible for creating the award statues, Victor Tan. The award was given to Maureen Hellsping for her contributions to the Singapore Art Museum and the SAM docent community. As the recipient could not be present at the General Meeting, the award was given to them at an earlier event, and the President showed photos of this earlier award ceremony.

The results of the floor vote having been tallied, the President introduced Calista Herbert, Lead Teller, to read the results.

1. The Motion to approve the minutes of the 7th Annual General Meeting of the Friends of the Museums, held 8th December 2010 was approved by a majority vote of 96 %.
2. The Motion to approve the Audited Accounts of the Friends of the Museums (Singapore) for the Financial Year ended 30 September 2011 was approved by a majority vote of 97%. Having received a majority vote, the motion passed.
3. The Motion to appoint PlanAssure PLC as auditors for the Friends of the Museum financial year ending 30 September 2012 was approved by a majority vote of 96%. Having received a majority vote, the motion passed.

Next Calista Herbert announced the election results for the FOM Council Members.

4. The following 2011 Friends of the Museums Council members were ELECTED by the membership:

President	Carmen Frings	Elected by a majority vote
Vice President	Ingeborg Hartgerink	Elected by a majority vote
Honorary Treasurer	Rita Lee	Elected by a majority vote
Honorary Secretary	Anne Perng	Elected by a majority vote
Council Representative	Lynn Biondi	Elected by a majority vote
Council Representative	Abha Dayal Kaul	Elected by a majority vote
Council Representative	Ann Marie Regal	Elected by a majority vote
Council Representative	Evelyne Schmid Osborne	Elected by a majority vote
Council Representative	Patricia Welch	Elected by a majority vote

The President asked if there were any further questions on the business of the day. No questions were received. The President congratulated the newly elected members of the 2012 FOM Council and thanked the 2011 FOM Council for their hard work. She also thanked outgoing Honorary Treasurer Ron Stride for his tireless work in finance, as well as Julia Dredge and Sian Appleyard, the two co-opted council members. The President also thanked the Peranakan Museum team for their support as well as Anne Perng and Calista Herbert and their ballot counters for the AGM's smooth running.

The President adjourned the meeting at 11:05 am.

Minutes recorded by Anne Perng.

Minutes approved by _____ President FOM(S) 31 December 2011